



Home Occupation License Application _____

Ogden City Customer Service Center
2549 Washington Blvd. Suite 240
Ogden, UT 84401
Phone: 801-629-8959

Business License # _____
State Sales Tax # _____
State License # _____

Property Owner
 Rental

New Business New Owner New Location

DBA Name _____

Business Address _____

City _____ State _____ Zip _____

Business Phone _____

E- Mail Address _____

Mailing Address _____ City _____ State _____ Zip _____

Name of business owner _____

Birthdate _____ Driver's License # _____ Opening date of business _____

Describe business _____

Type of organization: Corporation Partnership Proprietorship LLC

Home occupation businesses must comply with the following guidelines, **even if a business license is not required:**

- The occupation is limited to members of the family who reside on the premises
- The occupation does not require any interior or exterior alterations of the dwelling
- The occupation does not include the sale of commodities which are not produced on the premises
- The occupation does not use any accessory building, yard, or space outside of the main building not normally associated with residential use; it may include child day care of not more than eight (8) children
- The occupation does not include any wholesale and/or retail sales of commodities

Section 10-1-203 of the Utah Code provides that a municipality may not charge any fee for a resident of the municipality to operate a home-based business, unless the combined offsite impact of the home-based business and the primary residential use materially exceeds the offsite impact of the primary residential use alone.

I, We, _____ hereby acknowledge that I have read understand the ordinance requirements applicable to Home Occupation and agree to conduct said business strictly in accordance with the Laws and Ordinances covering such business, and understand that it is unlawful to make any false statement, declaration, or report as required in this application.

Date _____

Signed by _____

Planning	<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved
Fire	<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved
License	<input type="checkbox"/> Approved	<input type="checkbox"/> Not approved

By: _____	Date _____
By: _____	Date _____
By: _____	Date _____

License Fees:

Base license fee \$ _____

Other fee \$ _____

Total fees \$ _____

Penalty \$ _____

Total due \$ _____



Home Occupation Contact Information

Ogden City Customer Service Center
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Phone: (801)-629-8959

Business Name: _____ Business Phone: _____

Business Address: _____ City Ogden State UT Zip _____

Owner's Name: _____ Residence phone _____

1st Person to Contact _____ Residence Phone _____

Address _____ City _____ State _____ Zip _____

2nd Person to Contact _____ Residence Phone _____

Address _____ City _____ State _____ Zip _____