



Request for Bids

Ogden City Corporation is accepting sealed bids from qualified entities to provide Ogden City Fire Department with Scott X3 5.5 W/Snap Change Quick Disconnect, SH, SEMS, DUAL EBSS SCBA's and Scott Cylinder and Valve CGA, CARB 45/5500 Assembly.

IMPORTANT INFORMATION:

While working in an IDLH environment, the department currently uses the Scott X3 5.5 SCBA. This RFB is for the additional purchase of 7 SCBA's and accompanying cylinders to be consistent with the department's current SCBA's. Bid information should include the following:

- MSRP/RRP discount rate on hardware;
- Years of experience of sales and maintenance of Scott SCBA's. Minimum requirement three (3) years.
- Three references.

Example of required items 1) and 2).

MSRP Price
SCBA – % or \$ off MSRP
Cylinder - % or \$ off MSRP

It is anticipated that this bid will result in a single contract award. Contract will consist of a one (1) year term with the option to renew for two (2) additional one (1) year term contracts. We reserve the right to cancel the invitation of the bid without awarding a contract.

Standard Ogden City insurance requirement is for commercial liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 aggregate, together with automobile liability and workers compensation insurance.

Qualified respondents will be Licensed Contractors in the State of Utah, for this type of work, and who meet Ogden City's insurance and bonding requirements, and have experience with the work defined in the scope of work.

All work must meet current industry standards and all federal, state and local rules and regulations.

GENERAL TERMS:

- Ogden City reserves the right to accept or reject any and all bids and to waive any informality or technicality in bids received, that best serves its convenience and/or is in the best interest of the City.
- The City reserves the right to issue contracts to multiple vendors.
- Once submitted, all bids, including attachments, supplementary materials, addenda, etc. become

the property of the City and will not be returned to the offeror.

- All costs related to the preparation of bids and any related activities are the sole responsibility of the offeror. No reimbursement will be made by Ogden City for any costs incurred in preparing bids.
- Ogden City welcomes and encourages bids from women and minority owned businesses.
- Ogden City reserved the right to cancel or modify this request for bids. There is no guarantee that Ogden City will place the requested goods/services under contract.
- To request a confidential bid, a request for business confidentiality must be submitted to the Ogden City Recorder at the time of bid submission.

MANDATORY PRE-BID MEETING:

A mandatory pre-bid meeting will be held June 26, 2018 at 11:00am, at 2549 Washington Blvd. Ogden, UT 84401, 7th Floor Conference Room. All contractors intending to submit a bid are **REQUIRED** to attend to obtain relevant information concerning the project. To attend via business remote session, please contact the Purchasing Office at (801) 629-8742 or purchasing@ogdencity.com for more details. Please allow at least 30 minutes for the pre-bid meeting.

BID RESPONSES:

Responses to this Request for Bids should be submitted to Ogden City Purchasing on **July 2, 2018, no later than 4:00 PM**, at which time they will be opened and read aloud. Please note that all Visitors must check in at the 2nd floor information desk. **LATE BIDS WILL NOT BE ACCEPTED.**

Ogden City Purchasing (2nd Floor)
2549 Washington Blvd, Suite 510
Ogden, Utah 84401

Respondents are responsible for securing any and all addenda issued, and acknowledging each addenda (if any) on their bid submittal.

For submittal questions, please contact purchasing@ogdencity.com